

ICIMOD



STRATEGIC GROUP LEAD

Shaping green and resilient
mountain economies

APRIL 2023



About ICIMOD

We are ICIMOD – a unique intergovernmental learning and knowledge centre based in Kathmandu, Nepal. We are a dynamic diverse group of people focused on our work towards greener, more inclusive, and climate-resilient HKH. We work on behalf of our eight regional member countries: Afghanistan, Bangladesh, Bhutan, China, India, Myanmar, Nepal, and Pakistan.

We aim to influence policy and practice by bringing researchers, practitioners, and policymakers together to identify better ways of helping the people and communities of the HKH meet the increasing climate and environmental challenges while encouraging regional cooperation and collaboration for more sustainable mountain development.



**Protect
the pulse.**



Come join us

We are looking for a senior professional with excellent strategic leadership and management skills and strong technical experience on issues pertaining to the management of climate and environment issues, with a special focus on green and inclusive mountain economies. This position will suit someone who can build vision, develop and nurture collective thinking, and is focused on delivering measurable impact. The Strategic Group Lead must be comfortable leading and inspiring multidisciplinary and cross-cultural teams; be open and flexible to innovation and change; and uphold the highest levels of ethics, quality, and teamwork standards. The position has a strong representational role, so excellent communication, outreach, and networking skills are essential.

Join us in our mission-driven work to build and share knowledge that drives regional policy and action and attracts investment that enables the diverse countries and communities of the Hindu Kush Himalaya (HKH) to transition to a greener, more inclusive, and climate-resilient development.

You will be based at ICIMOD's head office in Kathmandu, Nepal, working in a cross-cultural, impact-oriented environment. Kathmandu is a lively and exciting place to live. People are friendly, living costs are comparatively inexpensive, food is delicious (with a range of local and international cuisines), and there are good local and international schools and a low crime rate. Nepal offers amazing trekking trails, white water rafting, and wildlife and birdwatching safaris, combined with a very rich cultural heritage and charming yet lively nightlife.

The role

ROLE	Strategic Group Lead - Shaping Green and Resilient Mountain Economies
LOCATION	Kathmandu, Nepal. Frequent travel in the HKH region will be required
SALARY	Competitive

Position Overview

This is a unique opportunity to lead our new Strategic Group on Shaping Green and Resilient Mountain Economies – in the vibrant working culture and environment that is ICIMOD. This is an important new position that holds responsibility for the delivery of the entire portfolio of the Strategic Group, ensuring that we collectively meet the commitments enshrined in the new Strategy 2030: Moving Mountains and in our Medium-Term Action Plan V (MTAP V): Embracing Change and Accelerating Impact (2023–2026). The position will work closely with the two other Strategic Group Leads and report to the Deputy Director General.

Our work leverages knowledge for impact through four key pathways: policy, innovation and scaling, regional collaboration, and capacity enhancement. As an Strategic Group Lead, you will lead work along all our four impact pathways and play a key leadership role to ensure that our work delivers the highest-level result.



About our Strategic Group on Shaping Green and resilient mountain economies

This Strategic Group will focus on addressing the challenge of limited viable livelihood opportunities in the mountains, which are being further negatively impacted by climate change, biodiversity loss, the pandemic, increasing poverty, and outmigration. Responses thus far have been largely small-scale and insufficient, and the work of this Strategic Group will focus on exploring what kinds of environmentally sustainable but economically viable and socially inclusive solutions exist both at local and landscape levels – especially in the face of a world heading for 1.5 °C and beyond.

We are uniquely placed to build on our rich history of work on adaptation and resilient mountain solutions, but to do so we must take a significant step up and embrace the contextual realities and understand what kinds of policy, institutional, and technological interventions are required. We need to establish new partnerships, especially to take these solutions to scale. An important element of this work will be to ensure just transitions – so that the costs and benefits of these green and resilient economy approaches are fairly and equitably distributed, and do not serve to further increase marginalisation. This Strategic Group contains two Action Areas, within which projects are housed and results delivered.

Responsibilities

You will play a critical role with the two other Strategic Group Lead and the Deputy Director General in leading the delivery of ICIMOD's Strategy 2030 and the MTAP V, ensuring our results align with our vision and mission, as well as our High-Level Outcomes and Long-Term Impact Areas. You will hold strategic oversight for two Action Areas 'Adapting and Transforming Livelihoods' and Restoring and Regenerating Landscapes – which are the focus for programming. You will therefore hold oversight for about 40 core programmatic staff, as well as several key staff who provide specialised advisory and support services. Leading a Strategic Group entails responsibilities at the highest levels. You will hold vertical responsibilities (within the Strategic Group) and horizontal responsibilities (working across other Strategic Groups and with leads of specialised units, i.e. Communications; Strategic Planning, Monitoring, Evaluation, and Learning; Programme, Grant, and Partnership Management).

As one of the Strategic Group Leads, you will be a member of the Senior Management Committee, ICIMOD's highest strategic management decision-making body chaired by the Director General, to contribute to its overall development and delivery of its mandate.



STRATEGIC GROUPS AND ACTION AREAS



Responsibilities

More specifically, you will have the following responsibilities:

1. STRATEGIC LEADERSHIP AND VISION

- Provide strategic vision and intellectual leadership for all Strategic Group work
- Ensure that the Action Areas deliver significant outcomes
- Identify and bring in regional and global partnerships that facilitate delivery along ICIMOD's impact pathways (i.e. policy, innovation and scaling, regional cooperation, and capability building)
- Represent ICIMOD in regional and international forums and serve as an influential voice on all matters relating to climate and environment and development in our mountain areas to senior policy and decision-makers, funders and finance institutions, and practitioners, thus positioning ICIMOD as a thought leader
- Maintain close collaborative working relations with the two other Strategic Groups to ensure integration, collaboration, cross-working, and learning across all Action Areas
- Keep the Strategic Group teams up to date on emerging trends, innovations, and learning
- Oversee, track, and manage risks

2. PEOPLE MANAGEMENT

- Supervise the two Action Area Coordinators, ensuring they nurture and sustain high-performing teams, acting as the secondary supervisor for all Action Area staff
- Hold oversight for best-fit positioning and time

allocations of Action Area staff, and ensure that Action Area Coordinators maintain coherent, inspired, and motivated staff who deliver results

- Supervise the group of specialised advisory and support services staff posted to the Strategic Group, ensuring that effective services in Finance, Programme Management and Administration, Communication, and Monitoring and Reporting are provided to the Strategic Group and Action Areas, and maintain close connections with the respective heads of units (i.e. Strategic Planning, Monitoring, Evaluation, and Learning; Programme Management and Finance; Communication)
- Nurture a learning environment within the Strategic Group, where open and productive debate is encouraged, and skills development is provided for all staff at all levels

3. PORTFOLIO MANAGEMENT: RESULTS AND BUDGETS

- Hold overall accountability for achieving the MTAP V high-level results (High-Level Outcomes and Long-Term Impact Areas), ensuring that Action Areas outcomes are aligned, consistent, and complementary
- Support the design of effective, strategic intervention priorities in close coordination with the Action Area Coordinators, ensuring that ICIMOD's key cross-cutting issues are fully incorporated, and innovation and digital

technology opportunities are captured

- Oversee appropriate allocation of the Strategic Group budget and human resources and preparation of work plans, ensuring linkages are made between Action Areas within the Strategic Group and with other Strategic Groups where relevant
- Monitor implementation in the Action Areas, including follow-up on quality and performance, also ensuring that financial targets and standards are met and approving budgets at the appropriate delegated authority level
- Ensure that Action Area Coordinators provide timely monitoring and quality reporting as required institutionally by the Strategic Planning, Monitoring, Evaluation, and Learning Unit and specific funders of projects
- Provide critical and objective analysis of work areas to inform decision-making on priorities and to, where necessary, reorientate or close less productive lines of work

4. COMMUNICATION AND OUTREACH

- Review and approve all Strategic Group and Action Area communication strategies, plans, and campaigns to maximise outreach and engagement and alignment with the institutional communication strategy
- Ensure communication is consistent across the Strategic Group and that staff within the Action Areas

are given opportunities to represent ICIMOD in line with their expertise

- Ensure appropriate targeting of knowledge products and communications to maximise opportunities across all four impact pathways

5. BUSINESS DEVELOPMENT AND RESOURCE MOBILISATION

- Make an active contribution to business development and resource mobilisation (BDRM) in close liaison with the Head of BDRM and representing the Strategic Group and its Action Areas on the ICIMOD Resource Mobilisation Committee
- Find and identify emerging opportunities relevant to the Strategic Group; leverage networks and relationships; develop and maintain a constructive dialogue with funders, as required; explore co-funding opportunities involving regional partners and/or member countries, and keep the BDRM Unit up to date with such engagements
- Support proposal and concept note development with guidance and coordination from the BDRM Unit and source the right Action Area staff for project idea development in consultation with the Action Area Coordinator

Candidate profile

ESSENTIAL

- Technical qualifications and a postgraduate degree (minimum master's) in a subject relevant to social development, development studies, economics, sustainable livelihoods, natural resources management and governance, climate adaptation, and/or sustainable development
- At least 15 years of relevant work experience, of which at least 10 years should be in a leadership or management position
- Recognition as a thought leader in a relevant field and a track record of delivering significant outcomes
- Excellent management skills, gained by managing large-scale policy, research, or development programmes
- Excellent interpersonal and people management skills with experience working in multicultural environments
- Proven communication and outreach skills, including public speaking, presentation, and writing skills in English
- Commitment to promoting and supporting gender equity and social inclusion

PREFERRED

- A good understanding of the opportunities and challenges facing the HKH and other mountainous regions
- Experience in science to policy and/or practice approaches
- Experience in integration of gender equity and social inclusion into programming, applying inter-, multi-, and transdisciplinary approaches
- Experience in fundraising
- A vast network of contacts in government organisations, businesses, research institutions, INGOs and NGOs, and/or media





How to apply

All correspondence, at this stage, should be via Oxford HR. To apply for this post, click on the “Apply” button on the job advert page, complete our online application form, and submit your CV and cover letter as two different documents, which should be prepared before applying as they will be considered in the application process. The cover letter should be no more than two pages long and explain why you are interested in this post and how your skills and experience make you a good fit.

The document should be saved in PDF in the following format: Your First Name-Your Last Name-Documents Name-Date (mmyy) e.g., Pat-Jones-CV-042023- ICIMOD-GRME or Pat-Jones-CoverLetter-042023-ICIMOD-GRME.

TIMELINE

Closing Date:	24th May 2023
First stage interviews:	TBC (Applications will be reviewed on an on-going basis)
Final interviews:	TBC

SELECTION PROCESS

All candidates will receive an update regarding their application after the closing date. We advise candidates to add the role email to their safe senders list and regularly check their spam folder.

EQUALITY STATEMENT

Equality and diversity are at the core of ICIMOD’s values. Staff are expected to work collectively and individually to promote a constructive and sensitive approach to others from a variety of backgrounds, where the work of others is valued and respected.

QUERIES

If you have any queries on any aspect of the appointment process, need additional information, or would like to have an informal discussion, please email at icimod-sgl-grme@oxfordhr.com in the first instance.

About Oxford HR

Oxford HR operates globally - mainly within the international development and charity sectors. We carry out retained executive search mandates at board and senior management levels. We also offer human resource and organisational development consultancy.

Oxford HR has many years of experience in search as well as an extensive network of international development, social sector, corporate, public sector, and academic contacts from across the world. We carry out comprehensive and often international searches designed to meet the specific needs of our client.



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